

Burr Technology is Hiring for the Summer!

Flexible Summer Job in Manufacturing — No Experience Needed!

Production Assistant (Part-Time)

Location: Little Canada, MN | Flexible Hours (8-20 hours/week) | Starting Pay \$15-\$18/hour

Join Burr Technology this summer as a Production Assistant and gain valuable hands-on experience in manufacturing. We are a growing company serving metal and plastic industries locally and nationwide. No prior experience is needed — we provide paid training and flexible scheduling.

WHAT DO YOU NEED?

Skills, Experience, & Aptitudes

Required:

- Comfortable lifting up to 40 lbs regularly
- Availability during production hours (Mon.–Thurs. 7:00 am – 4:30 pm, with some Fridays)
- Proactive, problem-solving attitude
- Basic computer skills for data entry, work instructions, and documentation

Preferred:

- Basic mechanical aptitude
- Continuous improvement mindset focused on optimizing processes

WHAT DO YOU GET?

Benefits & Culture

What We Offer:

- Paid training and safety equipment provided
- Flexible scheduling to fit your summer plans
- Pathway to year-round employment
- Supportive, continuous improvement culture

WHAT WILL YOU DO?

Responsibilities Include:

- Perform sandblasting, cleaning, deburring, polishing and painting while following proper safety guidelines
- Inspect parts for quality and damage
- Follow work instructions to execute processes and complete work orders
- Load and unload production equipment
- Perform basic equipment maintenance
- Operate a forklift to move pallets
- Maintain cleanliness of work areas
- Maintain inventory records
- Stock and organize parts and media for production and maintenance
- Prepare media blends for production
- Provide feedback to improve work instructions and procedures
- Enter production data, including pictures and videos of parts and processes, for internal use

How to Apply

Send an email to nolan@burrtechnology.com with the following:

- Subject Line: “[Your First and Last Name] Application for Production Assistant Role”
- A brief paragraph that shares (1) Why you are interested in the role, (2) Available hours and days to work, and (3) One positive quality you would bring to the team
- Your resume (optional, but helpful)

We review applications and schedule interviews on a rolling basis, so apply early! Applications will be accepted until positions are filled or June 27th, whichever comes first. **APPLY NOW** to join our team!

We are excited to welcome motivated individuals who want to grow and learn with us this summer!
