



**Position Title:** **Water Maintenance Worker I**

**Position Summary:** The City of Abilene Public Works Department is accepting applications for a full time Water Maintenance worker at 40 hours a week with the potential for intermittent overtime. This position is responsible for performing semi-skilled and unskilled labor in the repairs and maintenance of all water and sewer equipment. This position is responsible for operating departmental equipment and hand tools, and manual labor for the installation of water and sewer lines. This employee should possess good communication skills.

**How to Apply:** Complete On-Line Application at <https://www.abilenecityhall.com/jobs.aspx>

**Date Closed:** open until filled

**Hours:** M-F 7:30 am – 4 pm

**Wage Range:** \$15.99-\$21.60 per hour – based on Qualifications and Experience

**The City of Abilene conducts background checks and drug screening on all potential candidates.**

The City of Abilene is an Equal Employment Opportunity Employer.

**Department** Public Works

**Reports To** Public Works Director/Streets & Utilities Superintendent

**FLSA Status** Non-Exempt (eligible for overtime pay)

**Retirement** KPERs

**Job Description:** This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. Certain job functions described herein may be subject to possible modification in accordance with applicable state and federal laws.

**Summary:** Under the supervision of the Streets and Utilities Superintendent, the Water Maintenance Worker I is a non-exempt position under FLSA which performs semi-skilled and unskilled labor in the repairs and maintenance of all water and sewer appurtenances. This position is responsible for operating departmental equipment and hand tools, and manual labor for the installation of water and sewer lines. This employee should possess good communication skills.

**Essential Job Functions:**

- Ability to learn to safely and effectively operate all departmental equipment;
- Assist in the repair, installation and maintenance of all water and sewer related materials;
- Effectively interact with customers;
- Learn to operate all water meter reading equipment and maintain accurate records and daily logs;
- Respond to emergency call outs.

**Ancillary Job Functions:**

- Assists other departments as the need arises;
- Performs other duties as deemed necessary or assigned.
- Assist with snow and ice removal.

**Education and Experience:**

A high school diploma or GED is preferred, and a valid Kansas Driver's License is required. A Kansas Commercial Class A Driver's License is required within 12 months of hire. A Class I Water Certification is preferred.

**Knowledge, Skills, and Abilities:** *(Not all inclusive)*

*The ability and willingness to learn about equipment maintenance and operation is required. This employee must be able to operate trucks, mowers, air compressors, tapping machine, and other departmental equipment. The employee must be able to operate electronic water meter reading equipment. The ability to read and interpret written instructions, and effective oral and written communication skills are required.*

**Work Environment:** Adverse working conditions exist within this position. Exposure to hazardous chemicals, human blood and body fluids, and all types of weather conditions is possible.

**Physical Abilities:** *Manual labor including lifting and carrying heavy material, pushing, pulling and the ability to operate departmental equipment is required to perform the daily duties of this position.*